



T.C.  
BAHÇEŞEHİR ÜNİVERSİTESİ  
LİSANSÜSTÜ EĞİTİM ENSTİTÜSÜ



### INFORMATION ON PAYMENT PROCESSES

The Student Current Services Directorate handles payments and other finances in accordance with Bahçeşehir University Graduate Tuition Fees Directive.

**Payment:** The student pays the semester fee during the expected duration of the program, starting from the beginning of the semester in which they enroll in the program, regardless of whether they register for the semester/course (except for registration freeze).

**Payment-registration relationship:** Fees are accrued by the method determined in the semester in which the student starts to study and are paid within the announced periods. Students who do not pay the tuition fee within the periods determined at the beginning of each semester are not enrolled, renewed or frozen. These students cannot benefit from student rights in any way.

**Registration Freeze:** Graduate students who wish to suspend their registration must pay 25% of the announced semester fee. The fee is not refundable in cases of interruption of education.

**Repeated courses or courses retaken to raise the grade** during regular and extension periods are charged a course repetition fee in addition to the semester fee, if any. Course repetition fees are announced at the beginning of each semester.

**Scientific preparation courses** are subject to a fee, which is based on the course fee announced for each semester.

**Summer school education** is subject to tuition fees other than the education and training fees paid in the fall and spring semesters. The summer school fee is calculated based on the number of courses taken by the student. Scholarships are valid in summer school. Refunds are made for courses that are closed due to the lack of the required number of enrollments. Other than that, no refunds are made for summer school courses.

**The payment obligations for guests and special students** are the same as for regular students and are calculated based on the number of courses they take.

**Withdrawal from the course :** Students who withdraw from a course in the relevant academic semester will not be refunded.

**Disenrollment:** If the student has made the disenrollment application **until the end of the add-drop period**, they will not pay the fee for that semester, and if there is a fee paid, it will be refunded without any deduction. **Applications for disenrollment made after the add-drop period are considered to have studied in that semester. They must pay the semester fee for the semester in which they disenroll.**